



## Nova Classical Academy Board Meeting Agenda

September 28, 2015 6:30 PM Exhibition Hall

### BOARD MEMBERS:

**Paul Mason**  
Chair, Parent

**Jason Belter**  
Teacher, Parent

**Ann Brodeur**  
Chair-elect, Parent

**Jeff Ellerd**  
Treasurer, Parent

**Dan Greenfield**  
Parent

**Laura Hobbs**  
Secretary, Teacher

**Claudia Gumbiner Hungs**  
Parent

**Tonya Johnson-Nicholie**  
Community Member

**Roxane Lehmann**  
Community Member

**Annie Lewine**  
Teacher

**Robb Westawker**  
Parent

**Email Us:**  
[board@novaclassical.org](mailto:board@novaclassical.org)

- I. CALL TO ORDER AND ROLL CALL
- II. APPROVAL OF AGENDA
- III. CONSENT AGENDA
  - A. Minutes
  - B. Approval of Bills
  - C. Approval of Electronic Transfers
  - D. Treasurer's Report for August
  - E. Finance Report
  - F. Approve the 2015-16 Employee Handbook
  - G. Approve the 2015-16 Student-Parent Handbook
  - H. Accept Resignation of Job Reinhardt, Maintenance Assistant
    - I. Accept Resignation of Leda Barns, Recess Monitor
  - J. Accept Leave Request for Alyson McCann from October 2015 through approximately January 2016
  - K. Authorize to Post for Activities Assistant from 20 Hours Per Week to 30 hours/week
  - L. Authorize to Post for a .2 FTE Early Child Special Education Teacher
  - M. Authorize to Post for a .2 FTE Kindergarten Reading Teacher
  - N. Authorize to Hire Athletic Coaches for the 2015-16 School Year
  - O. Authorize to Hire Abigail Jovanovich as Educational Assistant
  - P. Authorize to Hire Chris Tomhave as Recess Supervisor up to 20 Hours/Week
  - Q. Authorize to Hire Joseph Rhyse Curtis as Education Assistant up to 20 Hours/Week
  - R. Authorize to Hire Kari Walker as PT (.5 FTE) Educational Assistant
  - S. Authorize to Hire Kelly O'Rourke as a .6 FTE Study Skills/Literacy Instructor (Upper and Lower School)
  - T. Approve to Hire Lower School Homework Club Teachers for \$1,600 (After School)
  - U. Approve Service Agreement with Bearance Management Group for Property and Liability Insurance through Riverport Insurance for the 2015-16 School Year
  - V. Approve Service Agreement with Cady Building Maintenance for the 2015-16 School Year
  - W. Approve Service Agreement with CKC Good Food Catering for the 2015-16 School Year
  - X. Approve Service Agreement with Speech Language Therapist Rebecca Hagan from Communication Matters for the 2015-16 School Year
  - Y. Approve Lease Payment Agreement with Friends of Nova for the 2015-16 School Year
  - Z. Approve Service Agreement with Infinite Campus for School Information Systems for the 2015-16 School Year
  - AA. Approve Service Agreement with Kern Lawn Service for the 2015-16 School Year
  - BB. Approve Service Agreement with Monarch Bus Service Inc. for the 2015-16 School Year
  - CC. Approve Service Agreement with O'Neill Language Services for French and Japanese Instruction for the 2015-16 School Year
  - DD. Approve Service Agreement with Strategic Staffing Solutions for Occupational and Physical Therapy Services for the 2015-16 School Year
  - EE. Approve Onsite Technology Management Agreement with Syand Technology Assurance for the 2015-16 School Year
  - FF. Approve Service Agreement with TeachersASAP for Substitute Teachers and EAs for the 2015-16 School Year
  - GG. Approve Gifts and Donations
- IV. CITIZEN PARTICIPATION
 

The School Board welcomes input from community members and staff. A "Citizen Participation" time is available at the beginning of the meeting. Please adhere to the following

### Our Mission

In a supportive community and through a systematic, accelerated college-preparatory education in the classical tradition, Nova Classical Academy challenges its students to develop intellect, to attain habits of learning mastery, and to live a virtuous life of duty and ideals.

guidelines:

- Input should be short (approx. 5 minutes or less)
- Comments should be pertinent and respectful
- Repetition should be avoided if possible; new input is best
- When the Business section of the meeting begins, citizen input should cease. Occasionally, if a topic is controversial, the Board Chair may choose to allow more citizen input during that particular agenda item. The Board Chair may also request input from the citizens if more expertise or clarification is needed on a topic.

V. REPORTS

- A. Executive Director Report
  - a. Membership Update
- B. Board Chair Report
- C. Board Standing Committees
  - a. Academic Excellence Report
  - b. Finance and Budget Report
  - c. Governance Report
- D. Board Ad hoc Committees
  - a. Development Committee Report
  - b. Human Resources Committee Report
  - c. School Climate Committee Report
  - d. NPTO Report

VI. BUSINESS

- A. Accept Executive Directors Goals for 2015-2016 School Year
- B. Approve the Development Committee and School Climate Committee as an Ad Hoc Board Committees for the 2015-16 School Year
- C. Approve Board Committee Membership for the 2015-16 School Year

VII. PERSONNEL

- A. Approve Substitute Rates for Teachers and Educational Assistants
- B. Authorize to Hire Laura Hobbs as Staff Development Chairperson for a Two-Year Term at \$900 per Year
- C. Authorize to Hire Stephanie Kraft as Student Activities Administrative Assistant for 37.5 hours/week

**Next Board Meeting: October 26, 2015**

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